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Committee on Conferences
Substantive session for 2001

Agenda and programme of work for 2001

The agenda for the substantive session of 2001 of the Committee on Conferences was approved by the Committee at its organizational session, on 19 April 2001, on the basis of a draft agenda proposed by the Secretariat in document A/AC.172/2001/L.1. The approved agenda for the substantive session of 2001 is accordingly issued in the present document, together with annotations regarding the documentation for the Committee's consideration in 2001.

Agenda for the substantive session of 2001

1. Adoption of the agenda and other organizational matters.
2. Calendar of conferences and meetings:
   - (a) Adoption of the draft calendar of conferences and meetings for 2002-2003;
   - (b) Improved utilization of conference-servicing resources and facilities:
     - (i) Meeting statistics of United Nations organs;
     - (ii) Consultations with/letters to bodies concerning utilization of the conference services available to them;
     - (iii) Improved utilization of conference facilities at the United Nations Office at Nairobi;
     - (iv) Improved coordination and utilization of conference services;
     - (v) Provision of interpretation services to meetings of regional and other major groupings of Member States;
   - (c) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243;

* Reissued for technical reasons.

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(d) Consideration of the draft biennial calendar of conferences and meetings of subsidiary organs of the Economic and Social Council for 2002-2003.

3. Documentation and publication-related matters:

(a) Availability of documentation;

(b) Submission of documentation.

4. Translation- and interpretation-related matters:

(a) Use of remote interpretation;

(b) Language services recruitment-related issues.

5. Review of the proposed programme budget for the biennium 2002-2003: Department of General Assembly Affairs and Conference Services.

6. Information technology.

7. Organization of work.

8. Adoption of the report.

Annotations

1. Adoption of the agenda and other organizational matters

2. Calendar of conferences and meetings

(a) Adoption of the draft biennial calendar of conferences and meetings for 2002-2003

A draft calendar for 2002-2003 will be submitted by the Secretariat to the Committee on Conferences at its substantive session of 2001.

(b) Improved utilization of conference-servicing resources and facilities

(i) Meeting statistics of United Nations organs

The Secretariat will submit to the Committee a report on meeting statistics of United Nations organs together with guidelines on meeting duration.

(ii) Consultations with/letters to bodies concerning utilization of the conference services available to them

An oral report will be presented on the matter.

(iii) Improved utilization of conference facilities at the United Nations Office at Nairobi

The Secretariat will submit a written report.

(iv) Improved coordination and utilization of conference services

The Secretariat will prepare a report.

(v) Provision of interpretation services to meetings of regional and other major groupings of Member States

The Secretariat will provide a written report.

(c) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243

In accordance with established procedure, chairpersons of subsidiary organs of the General Assembly that wish to meet at Headquarters during the main part of the fifty-sixth session of the Assembly should submit their requests to the Chairman of the Committee on Conferences. Requests so received will be submitted to the Committee in a conference room paper, which will be issued as close as possible to the opening of the session so as to ensure the inclusion of the fullest information possible.

(d) Consideration of the draft biennial calendar of conferences and meetings of subsidiary organs of the Economic and Social Council for 2002-2003

The Committee will consider the draft biennial calendar of the Economic and Social Council for 2002-2003 at a meeting of the Committee in June 2001, when it is expected to be available.

3. Documentation and publication-related matters

(a) Availability of documentation

The Secretariat will compile communications received from intergovernmental bodies on the availability of documentation.

(b) Submission of documentation

The Secretariat will submit a report on the subject.

4. Translation- and interpretation-related matters

(a) Use of remote interpretation

The Secretariat will report on the latest experiments using remote interpretation.

(b) Language services recruitment-related issues

The Secretariat will report on these issues.

5. Review of the proposed programme budget for the biennium 2002-2003: Department of General Assembly Affairs and Conference Services

The Secretariat will submit the relevant programme to the Committee.

6. Information technology

Reports on the web sites and on the re-engineered optical disk system will be made available to the Committee.

7. **Organization of work**

8. **Adoption of the report**